



The Lakes at Castle Rock Homeowners Association

1870 W. Prince Rd. #47 Tucson, AZ 85705

Phone: (520) 297-0797 Fax: (520) 742-2618

DESIGN REVIEW COMMITTEE SUBMITTAL FORM

In accordance with the CC&R regulations (Article 5.1), "no building, addition, alteration or modification of any building, or other improvement which would change the exterior appearance of a Unit or a Lot, shall be constructed on the Property by an Owner until the plans and specifications showing the nature, kind, shape, height, color, materials and location of the same shall have been first submitted to and approved in writing as to harmony in relation to surrounding structures and topography by the Board". This includes painting of the exterior of the house.

The Design Review Committee, acting for the Board, meets on the first Tuesday of each month only. This form must be mailed with attachments to the address above no later than a week prior to the DRC meeting. The DRC has 30 days to act on your submittal. Should you have any questions, please call the above listed phone number and speak with the Lakes Manager.

Date: _____

Owner's Name: _____

Address: _____ Lot Number: _____

Phone #: _____ Email: _____

Contractor's information if available or used:

Contractor's Name: _____

License #: _____ Phone #: _____ Email: _____

Address: _____

Description of Work To Be Done: _____

Date Work Is To Begin: _____ Estimated Completion Date: _____

Types of Materials To Be Used: _____

Color(s) To Be Used: _____ NOTE: Owners need to apply a 2 sq. ft. swatch of the actual paint(s) on the side wall of the home so the DRC can see actual color(s).

Other Information: _____

Items Submitted With This Form (Please check all that apply):

- Paint Color Samples ("chips"). NOTE: Owners need to apply a 2 sq. ft. swatch of the actual paint(s) on the side wall of the home so the DRC can see actual color(s).
- City Permit For Additions, Wall Extensions or Other Significant Property Modifications That Would Require A Permit
- Architectural Drawings With Lot Dimensions Showing Exact Location of Proposed Improvements
- Elevation Of The Proposed Structure For Any Modification That Must Tie Into The Roof Line
- Other: _____

All submittals will be reviewed as soon as possible, and you will be notified in writing of the DRC's decision.

FOR DRC USE:

DRC Meeting Date: _____ Response Sent to Homeowner: _____

Action Taken: _____
